

**PRIOR NOTICE OF ELECTRONIC MONITORING PURSUANT TO NY CIVIL  
RIGHTS LAW § 52-C**

Ithaca College follows industry practices and routinely monitors network traffic to ensure the proper functioning and equitable utilization of the College's computer resources, but by policy does not routinely monitor the contents of user files, messages or network transmissions. However, given the nature of computers and electronic communications, we cannot guarantee the absolute privacy of your files and information. You must take reasonable precautions and understand that there is a risk that in some circumstances others can, either intentionally or unintentionally, gain access to files and messages. Where it appears that the integrity, security or functionality of the College's computer or network resources are at risk or in instances of abuse of College policies, codes, or local, state or federal laws, Ithaca College reserves the right to take whatever actions it deems necessary (including, but not limited to monitoring activity, scanning specific machines, and viewing files) to investigate and resolve the situation.

Pursuant to NY Civil Rights Law § 52-C, you are hereby advised that any and all telephone conversations or transmissions, electronic mail or transmissions, or internet access or usage by an employee by any electronic device or system, including but not limited to the use of a computer, telephone, wire, radio or electromagnetic, photoelectronic or photo-optical systems may be subject to monitoring at any and all times and by any lawful means.