



ITHACA COLLEGE

Student Conduct & Community Standards

DATE:

Dear :

I have charged you with academic misconduct for

_____ which is a violation of Section(s) (see below) _____
of the Ithaca College Student Conduct Code, and is subject to sanction. As a result, I
have specified the following outcome,

Your signature at the end of this letter indicates that you acknowledge responsibility for your behavior and accept the academic action indicated in this letter. In addition, such acknowledgment will result in the imposition of a college-wide judicial sanction by the Assistant Director of Student Conduct and Community Standards, or designee, for violation of the Ithaca College Student Conduct Code.

Sincerely,

(Name of Professor)

(Signature of Student)

(Date)

cc: (Name), Dean School of _____ (1 copy to Dean of School in which
infraction took place and if different, one copy to Dean of School in which
student is enrolled)
Katie Newcomb, Assistant Director of Student Conduct and Community
Standards

Select one or more of the following sections:

Section III C.1 - Students will be held responsible for adhering to the Standards of Academic Conduct, as outlined in Appendix II of this document. In particular, work submitted by a student should be the result of that student's own honest effort. If other sources are consulted, they must be acknowledged. Consultation in this context includes discussion with others as well as the use of written sources. This provision includes, but is not limited to, work prepared outside of class (e.g., homework, papers, take-home exams) and in class (e.g., quizzes and exams).

Section III C.2 - Students will be held responsible for all acts of dishonesty including personal misrepresentation, knowingly furnishing false information to the College, forgery, intentionally cashing checks with insufficient funds, and alteration or fraudulent possession or use of documents or instruments of identification.

Section III C.3 - Students will be held responsible for all acts of academic dishonesty on computer programming assignments and misuse of computing facilities including collaboration, copying or plagiarizing assignments, unauthorized duplication of software, invasion of privacy or theft of information, and misuse of computing resources and facilities.