

Ithaca College Department of Recreation and Leisure Studies
Immersion Semester Program

Participation Agreement Form

The Immersion Semester Program (ISP) is a program of the Department of Recreation and Leisure Studies (RLS). The following information and expectations form the basis of an agreement in your participation with the Department of Recreation and Leisure Studies' (RLS) Outdoor Adventure Leadership (OAL) Immersion Semester Program (ISP). Please review the following and contact the Program Coordinator or Course Instructor with questions and comments.

Behavioral Expectations

Participants are responsible for the Ithaca College Policy Manual, including section 7.1.2 "Student Code of Conduct" (<https://www.ithaca.edu/policies/vol7/general/070102/>)

A student's behavior must not interfere with the activities of the College or with other students' pursuit of educational objectives. Any behavior on the part of individual students or groups that endangers the health or safety of the College community will not be tolerated. Standards of conduct designed to protect the rights of all members of the College community and preserve the functioning of the College as an educational institution are published in the "Student Conduct Code" section of the student handbook and in the rules and regulations section of the Office of Judicial Affairs website.

(<http://catalog.ithaca.edu/undergrad/student-information/responsibilities/>)

Prejudice will not be tolerated, including but not limited to discrimination on the basis of race, color, religion, creed, sexual orientation, national origin, age, or disability.

Students are expected to maintain sobriety during course.

Mutually exclusive relationships, sexual conduct with participants or staff and physical or emotional abuse are all prohibited during the ISP.

Failure to adhere to the ISP community expectations and policies set forth in the Ithaca College Student Code of Conduct may result in any or all of the following: removal from course, failing grades in ISP courses, or forfeiture of tuition or and/or course fees.

Academic Expectations

The ISP is an academic experience with college-level instruction and assessment. The ISP adheres to the Ithaca College Policy Manual regarding academic conduct outlined in the handbook (7.1.4: <http://www.ithaca.edu/policies/vol7/general/070104/>).

Course instruction, including technical instruction, will begin with base information and progress according to group ability.

Participants are expected to prepare and participate fully in lessons, discussions, readings, and assignments. Failure to be an active member of the learning community may result in removal from course.

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Course Fees and Tuition

ISP participants must be enrolled in each ISP course (6 courses, 18-credits) and pay required semester tuition and fees to Ithaca College to be an expedition member. The ISP course fee is an additional course fee that is paid in lieu of one semester's room and board on campus. This fee is billed upon course registration and paid directly to Ithaca College.

Students are responsible for arranging and paying for travel to the course start and home from course end. Once on course, all transportation during the semester, meals, lodging and access to technical equipment will be provided. Students that leave the course for any reason including, but not limited to, injury (temporary or permanent departure), because they are dismissed for violating ISP rules, or for reasons outside of the control of Northwest Outward Bound (e.g., public health emergencies, natural disasters, or government declarations) are responsible for all lodging, meals, transportation, and associated costs for early departure as described in the contract.

Cancellations and Early Departures

Refunds of Ithaca College tuition and fees are handled according to the Ithaca College's Office of Financial Aid and Billing (<http://www.ithaca.edu/finaid/>).

The ISP course fee is handled according to the following cancellation and reimbursement schedule:

Pre-course cancellation

In the event a student withdraws prior to course start, the student course fee is fully refundable through the last day of the Ithaca College add/drop period (one week after the start of the spring semester - approximately 20 days prior to course start). Withdrawal that occurs after the end of the add/drop period until course start results in a 15% forfeiture of the course fee.

Early departures

No refunds will be issued for early departure from course due to voluntary withdrawal, behavior, homesickness, low motivation, expulsion (as outlined above) or any unreported pre-existing conditions. For early departures due to a medical injury, illness, family emergency, public health emergencies, natural disasters, or government declarations a portion of the course fee is refundable based on course day:

- Day 1-27 (Joshua Tree): 50% of course fee
- Day 28 - 51 (Road trip, River, & Rock): 30% of course fee
- Day 52- 78 (Mountaineering + Finals): 0% of course fee

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Participation Requirements

All participants must have personal medical insurance prior to the start of course.

All participants must be cleared to participate by a medical professional (completed medical form) and assessed by Northwest Outward Bound Student Services for suitability of participation given the physical and mental requirements of the program and our ability to provide potential accommodations.

Participants are selected according to the “participant selection” criteria outlined in the application.

Risk Acknowledgement

The ISP (a wilderness-based course) has innate risks that can be unpredictable. Individuals may experience, but not limited to, exposure to unexpected travel problems, extreme weather, high altitude, steep cliffs, allergens, deep water, wildlife, loss of food and potable water, interpersonal and intrapersonal stresses, damaged or lost personal possessions, minor to major injuries, and loss of limb or life.

ISP participants are expected to take active roles in managing personal and group risks. Failure follow instruction and participate in risk management may result in removal from course.

I understand that the relationship between ISP and I will be governed by the substantive laws of the State of New York. _____ (initials)
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I have ^[1] read, understand, accept and agree to abide by the expectations set forth in the Immersion Semester Program (ISP) Participant Agreement Form.

Print Name	Date	Signature